



# Eversyde on the Park

Condominium Corporation # 0512392

## In-Unit Major Renovations

### IN-UNIT MAJOR RENOVATIONS APPLICATION FORM

**In-Unit Renovations must be approved by the Board of Directors of the Condominium Corporation prior to commencing work.**

**Unit Address:** \_\_\_\_\_

**Unit Owner/s:** \_\_\_\_\_

**Renovation Guidelines:**

- As per Corporation Bylaw 62(b)(xxiv) An Owner shall not: "Make or cause to be made any structural, mechanical or electrical alterations or additions to his unit or any load bearing wall without first having the design and specifications of such alteration or addition approved in writing by the Board. Any alteration or addition made by an Owner without such approval may be restored or removed by the Board or its duly authorized representative or representatives and any costs incurred by the Corporation as a result thereof shall forthwith be paid by such Owner to the corporation and shall bear interest at the Interest Rate from the time such costs are incurred until paid."
- As per Corporation Bylaw 62(b)(xxvi) An Owner shall not: "Permit a contractor or workman to do any work in his Unit that would disturb any residents between the hours of 6:00 PM and 8:00 AM or on Saturdays, Sundays, or legal holidays without the written consent of the Board."
- The waste bins provided by the Corporation are not to be used for renovation debris. Unit owners are responsible to remove all renovation debris from the site and ensure disposal at City designated dump grounds.
- If unit owners plan to undertake any work directly, they must ensure adequate coverage under their personal liability insurance as unit owners will be held responsible if any damage is caused to common property.

\_\_\_\_\_  
**Owner/s' Email**

\_\_\_\_\_  
**Owner/s' Phone Number**

\_\_\_\_\_  
**Contractor's Name**

\_\_\_\_\_  
**Contractor's WCB Number**

\_\_\_\_\_  
**Proposed work**

\_\_\_\_\_  
**Estimated Start Date**

\_\_\_\_\_  
**Owner/s' Signature**

\_\_\_\_\_  
**Today's Date**

- **Please attach a separate document with the full Scope of Work and explanation of the planned project.**
- **Please submit a copy of the Contractors Liability Insurance Certificate or a copy of your own personal liability insurance if you will be undertaking this work directly.**

Please submit completed form and additional required documents to C-Era Property Management at Suite B, 6010 – 12 Street S.E., Calgary, AB T2H 2X2 or by email to [admin@cerapm.com](mailto:admin@cerapm.com)

**Please allow up to 4 weeks for review and response. If your request is more urgent, please indicate this in your email when you submit.**